

Report of the

# Belle II Institutional Board Meeting

July 7, 2009

- Management Structure

- Spokesperson election concluded on Monday. Our new spokesperson is Peter Križan.
- Executive Board was formed at the IB meeting. Initial membership consists of the Interim Steering Committee, but will be augmented with missing expertise as needed. First meeting of the EB will be this evening.

- Policies

- We still need to craft policies for our collaboration:
  - ◆ admission of new members
  - ◆ rights of current and former members
  - ◆ authorship of physics and instrumentation papers
  - ◆ public distribution of physics results.
- Interested members of the IB were asked to serve on an ad hoc committee to write a draft proposal for these that will then be circulated to IB.
- Proposal was made to adopt Belle policies in the draft proposal, but then make changes as needed.

- Procedures

- IB is the final decision-making body, but would be too large and too slow to manage the detailed procedure for arriving at decisions. EB is smaller and has the targeted expertise to do so.
- EB, in consultation with IB, will set up ad hoc review committees etc (for major technology choices, for example). IB membership is informed at start-up about what will be brought eventually to the IB for a vote as well as relevant deadlines. EB will manage the detailed process and inform IB through status reports.
- When EB arrives at a recommendation for a major decision, it will schedule a report to the IB and ask for a ratification motion to be placed on the IB agenda.

- Speaker's Committee
  - Spokesperson, in consultation with IB and EB, will appoint a Speaker's Committee to determine who will represent our collaboration at conferences/workshops.
  - Up to now, Interim Steering Committee has handled speaker selection.